

SCHEDULE 18.001

FY2004 FULL COST ALLOCATION PLAN

CITY OF HOUSTON

HEALTH AND HUMAN SERVICES DEPARTMENT - ADMINISTRATION

NATURE AND EXTENT OF SERVICES

The Health and Human Services Department (the Department) promotes and protects the general health and well-being of the citizens of Houston through administration of programs and activities in accordance with applicable laws and regulations of the State of Texas and the City. The Department is comprised of : Director's Office, Support Services, Community & Personal Health. The costs of the Administration are directly allocated to the Health and Human Services Department.

City of Houston, Texas
FY 2004 Full Cost Alloc. Plan
HEALTH ADMINISTRATION
Costs to be allocated

	1st Allocation	2nd Allocation	Sub-total	Total
Expenditures per financial statement:	\$13,004,270			\$13,004,270
Deductions:				
CAPITAL OUTLAY				
Total deductions:				
Allocated additions:				
EQUIPMENT DEPRECIATION	2,101,746		2,101,746	
GENERAL CITYWIDE SERVICES	81,459	5,133	86,592	
F&A ADMINISTRATIVE SERVICES	3,953	611	4,564	
F&A INFORMATION SERVICES	7,581	891	8,472	
AFFIRMATIVE ACTION	914	94	1,008	
MAYOR'S OFFICE - EXECUTIVE	8,928	7,360	16,288	
HUMAN RESOURCES	5,393	966	6,359	
BUILDING SERVICES		23,667	23,667	
HEC LEASE EXP		57,326	57,326	
Total allocated additions:	2,209,974	96,048	2,306,022	2,306,022
Total to be allocated:	\$15,214,244	\$96,048		\$15,310,292
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City of Houston, Texas
FY 2004 Full Cost Alloc. Plan
HEALTH ADMINISTRATION
Schedule of costs to be
allocated by function

	Total General & admin	DEPT. ADMIN
Wages & benefits		

SALARIES & WAGES	\$6,394,979	\$6,394,979
FRINGE BENEFITS	1,910,259	1,910,259
Other expense and cost		

SUPPLIES	462,799	462,799
OTHER CHARGES	4,236,233	4,236,233
CAPITAL OUTLAY		
Departmental		
Expenditures	13,004,270	13,004,270
Functional cost	13,004,270	13,004,270
Additions: 1st		
Others	2,209,974	2,209,974
Reallocate admin	(2,209,974)	2,209,974
Allocable costs	15,214,244	15,214,244
1st Allocation	15,214,244	15,214,244
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Additions: 2nd		
Others	96,048	96,048
Reallocate admin	(96,048)	96,048
Allocable costs	96,048	96,048
2nd Allocation	96,048	96,048
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DMG/NGCS II
06/05/2003

City of Houston, Texas
FY 2004 Full Cost Alloc. Plan
HEALTH ADMINISTRATION
Schedule of costs to be
allocated by function

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FISCAL 2002
(continued)

Total General & admin

DEPT.

ADMIN

Total allocated

\$15,310,292

\$15,310,292

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City of Houston, Texas
FY 2004 Full Cost Alloc. Plan
HEALTH ADMINISTRATION
Detail allocation of
DEPT. ADMIN

User Department	Allocation Units (A)	Allocated Percent	Gross Allocated	Direct Billed	First Allocation	Second Allocation	Total Allocated
HEALTH/HUMAN SVS	100	100.000	\$15,214,244		\$15,214,244	\$96,048	\$15,310,292
Subtotal	100	100.000	15,214,244		15,214,244	96,048	15,310,292
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Total	100	100.000	\$15,214,244		\$15,214,244	\$96,048	\$15,310,292
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(A) Alloc basis: 100% to Health and Human Services Dept.

DMG/NGCS II
06/05/2003

City of Houston, Texas
FY 2004 Full Cost Alloc. Plan
HEALTH ADMINISTRATION
Departmental Cost
Allocation Summary

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Schedule 18.005
FISCAL 2002

	Total	DEPT. ADMIN
HEALTH/HUMAN SVS	\$15,310,292	\$15,310,292
Direct Billed		
Total	\$15,310,292 =====	\$15,310,292 =====